



DONATION REQUEST – ATTENTION CAITLIN

FAX TO (212) 308-3521

PERSON SUBMITTING:

PHONE NUMBER OF PERSON SUBMITTING:

ORGANIZATION:

ADDRESS & PHONE NUMBER OF ORGANIZATION:

DAY & DATE OF EVENT:

LOCATION OF EVENT:

GUESTS EXPECTED:

DONATION REQUEST:

WAY IN WHICH THE DONATION WILL BE USED: (SILENT AUCTION, LIVE AUCTION, DOOR PRIZE, GRAND PRIZE...)

DEADLINE FOR INCLUSION IN PRINTED MATERIALS:

DEADLINE FOR INCLUSION IN EVENT: